

### Minutes

# Glendive Job Service Employers Committee March 2, 2010

The Jordan

MEMBERS PRESENT Jim Germann Glendive Schools

Nick Haag MDU

Jerry Jimison City of Glendive Christina Miller WoRC Program

Tim Wall Community First Bank

Stacey Stanfill BOSS

Kim Trangmoe Glendive Chamber of Commerce MaryAnn Vester Dawson Community College

STAFF PRESENT Steve Olson Department of Labor

Lonnie Cross Job Service Nikki Sievert Job Service

MEMBERS ABSENT Pat Cunningham Dawson Community College

Adam Gartner Dawson County

Barb Stairs Mid-Rivers Communications

**GUEST** Bonnie O'Neill

**CALL TO ORDER** 12:15 p.m. Jim Germann, Chair

**INTRODUCTIONS** Everyone in the room introduced themselves

**MINUTES** JIMISON/WALL moved to accept minutes from February meeting.

**TREASURER'S REPORT** February financials were submitted by Treasurer Tim Wall:

Beginning Balance: \$3,674.67

February Income: Interest \$ .02

February Expense: Scholarship \$ 250.00

Flag Posting \$ 35.00 Filing Fees \$ 15.00

ENDING BALANCE \$ 3,374.69

One student (Hannah) submitted her grades from last semester and her scholarship was paid. The second student (Kevin) submitted his grades, but his grade point average did not meet the scholarship requirements. The second student's scholarship could not be paid.

JOB SERVICE REPORT See (attached) report.

**CORRESPONDENCE** None today.

**NEWSLETTER** Newsletters went out last week and several members mentioned receiving

their copies (mail or email).

## **OLD BUSINESS**

## LEADERSHIP GLENDIVE PROGRAM

The next class is scheduled for March  $10^{th}$  and the subject will be Energy. The last class will be held in April and the graduation ceremony will be held on April 23 at the Yellowstone River Inn.

**OSHA 10-HR GENERAL INDUSTRY COURSE** (Kim Trangmoe, MaryAnn Vester, Stacey Stanfill, Barb Stairs) The dates for the course are set for April 14<sup>th</sup> & 15<sup>th</sup>. A fee has also been set at \$45 which will include the class and lunch. The class must have at least 12 attendees.

## JSEC SCHOLARSHIP

The scholarship applications have gone out to area guidance counselors. The deadline for returning the applications is 3/15/10 and the committee is charged with making decisions prior to the April JSEC meeting.

## 2010 Annual Report – Secretary of the State

The filing has been done by Darla Handran.

#### Audit

Has not been done as of yet. Tim Wall will get with Pat Cunningham to determine when this can be done.

## **JSEC Award Categories & Criteria** (MaryAnn Vester, Barb Stairs)

The committee met last week and has decided to pursue almost all of the awards. Once written, they will be sent to the members for input. The awards are due April 1<sup>st</sup>.

## **NEW BUSINESS**

# **State JSEC Meeting (Innovation in Business Conference)**

This conference will be held in Billings May 17-19. Steve Olson mentioned that there was no need to go for the entire time, attending part of the conference is still beneficial. Job Service does have in their budget for one JSEC member to travel with them.

**ADJOURN** 12:50 p.m.

**NEXT MEETING** April 6, 2010

Twilite Dining – Conference Room